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Division:	Work Health & Safety	Date:	Apr 2018

Shopping Trolley Management Rules

General Rules

- **Shopping trolleys** are only to be used by the **customers** shopping at the Centre
- **Shopping trolleys must not** be used to transport waste, equipment or other items not purchased at the Centre
- **Shopping trolley breaking systems must be complaint** with any non compliant trolleys removed from use
- **Shopping trolleys must not be used on escalators** at any time

Shopping Trolley Collection

- **Only trained personnel** are permitted to undertake Shopping Trolley collection. Documented evidence or training to be provided to Centre Management for any given trolley collector upon request
- **Mode of Shopping Trolley collection** may only be:
 - a. **Manual** where a trained person securely harnesses not more than twelve (12) shopping trolleys at any given time;
 - b. **Car with purpose built trailer** ensuring that all shopping trolleys are securely loaded and locked in place prior to movement
 - c. **Robot or Electronic pusher** with a trained operator no further than one (1) metre from operating equipment at any time

Breeches to these Guidelines may result in disciplinary action.

Contractor / Tenant Acknowledgement

By signing below, the Tenant / Contractor confirms that:

- RetPro's Shopping Trolley Management Rules have been received, read and understood and agrees to comply with these rules;
- RetPro's Shopping Trolley Management Rules will be provided to and read, understood and complied with by all Tenant / Contractor employees

Trading Name: _____

Shop No: _____

Contractor /
Tenant:

Date: _____

Signed copy to be provided to Centre Management.