



FACILITIES MANAGEMENT

LOADING DOCKS

Due to the busy environment, often involving multiple large vehicles and traffic, loading docks pose safety risks for users who are not observant to the surrounding environment. It is imperative that everyone using Casey Central's loading docks maintain a 'SAFETY FIRST' mindset and understands dock procedures and rules that are prominently displayed in each dock relating to Parking zones, Vehicle & Pedestrian exclusion zones & shared zones.

Store Managers and business owners must ensure that their staff are aware of these rules prior to using the dock areas or disposing of waste. All staff & drivers attending loading docks must ensure Personal Protective Equipment (PPE) is worn (e.g. high visibility clothing)

Docks are only to be used for deliveries with a maximum loading time of 20 minutes. Vehicle Engines must be turned off whilst stationary and keys removed from vehicles. Headlights should be switched on (low beam) when entering the dock.

Loading docks need to be maintained in a clean and clear state at all times and are not for public access. Retailers are responsible for the behaviour of their contractors and it is important to note that waste products, including pallets, need to be disposed of in accordance with the waste information provided in this document.

If you or one of your team identifies a dock-related safety issue, please contact the Centre Security team on **0488 606 586** to have the hazard rectified.

Smoking is **NOT PERMITTED** at any time (penalties may apply)

Defacing or vandalising Casey Central property may lead to prosecution, Video/electronic surveillance is in place in all loading docks

Casey Central Safety Signage





LOADING DOCK LOCATIONS *(All accessible via Strand Street)*

